

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./OO/2022/001/A-85

Date: **21 APR 2022**

OFFICE ORDER

With reference to the Office Order No.A-700 dated 24.01.2022, the following faculties, staff and Trainee Teachers members are hereby assigned the responsibilities as per details below with immediate effect till further orders:

S. No.	Portfolio	Assigned to
1.	Coordinator-Faculty/Staff Development, Continuing Education & Club	Dr. Abhinav Kumar, Trainee Teacher, Dept. of Civil Engg.
2.	Coordinator-Rajbhasha	Dr. Kamal Kanti Tiwari, Assistant Prof. (Gr-I), Dept. of Chemistry
3.	Coordinator-National International Institute Collaborations and Networking	Dr. Hardeep Kumar, Assistant Prof. (Gr-I), Dept. of Physics
4.	Coordinator- Foreign and Interstate Students	Dr. Maroti Deshmukh, Assistant Prof. (Gr-II), Dept. of CSE
5.	Nodal Officer (Scholarships)	Dr. Shashank Bhatra, Assistant Prof. (Gr-II), Dept. of Civil Engg.
6.	Coordinator-Library, Learning Resource Material Generation & Distance Learning	Mrs. Sarita Yadav, Trainee Teacher, Dept. of ECE
7.	Member-Learning Resource Material Generation and Distance Learning	Mr. Nitanshu Chauhan, Trainee Teacher, Dept. of ECE
8.	Coordinator-Time Table and Class Room Infrastructure Management	Dr. Saroj Ranjan De, Assistant Professor (Gr-I), Dept. of Chemistry
9.	Coordinator-Admission In-charge (DASA) and SII	Dr. Dheerendra Bahadur Singh, Assistant Professor (Gr-I), Dept. of Mathematics
10.	Coordinator-Student Admission, Registration	Dr. Nitin Kumar, Assistant Professor (Gr-II), Dept. of CSE
11.	Member-Student Admission, Registration	Dr. Hitesh Sharma, Assistant Professor (Gr-II), Dept. of Mech. Engg.
12.	Coordinator- Exam	Dr. Tushar Goel, Assistant Professor (Gr-II), Dept. of ECE
13.	Coordinator-Convocation	Dr. Yogesh Kumar Prajapati, Assistant Professor (Gr-II), Dept. of Mech. Engg.
14.	Member-Convocation	Dr. Deepak Kumar, Assistant Professor (Gr-II), Dept. of Mech. Engg.
		Dr. Smita Kaloni, Assistant Professor (Gr-II), Dept. of Civil Engg.
		Mr. Nitesh Kumar, Trainee Teacher, Dept. of EEE
		Dr. Rohit Kumar, Assistant Professor (Gr-II), Dept. of EEE
		Ms. Sneha Chauhan, Trainee Teacher, Dept. of CSE

(Signature)

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15.	Coordinator-Electrical	Dr. Tripurari Nath Gupta, Assistant Professor (Gr-II), Dept. of EEE
16.	Coordinator-Water Management and Waste Control	Dr. Shashi Narayan, Assistant Professor (Gr-II), Dept. of Civil Engg.
17.	Coordinator-Institute Annual Report	Dr. Rakesh Kumar Mishra, Assistant Professor (Gr-I), Dept. of Chemistry
18.	Member-Institute Annual Report	Dr. Ghanapriya Singh, Assistant Professor (Gr-II), Dept. of ECE
		Mrs. Sarita Yadav, Trainee Teacher, Dept. of ECE
		Dr. Prashant Tiwari, Assistant Professor (Gr-II), Dept. of Mech. Engg.
19.	Coordinator-Institute Brochure, Newsletter, Magazine (Daily Diary)	Dr. Nitin Kumar, Assistant Professor (Gr-II), Dept. of CSE
20.	Member-Institute Brochure, Newsletter, Magazine (Daily Diary)	Mr. Vivek Kumar, Trainee Teacher, Dept. of ECE
21.	Coordinator-MoE Related Activities	Dr. Rakesh Kumar Mishra, Assistant Professor (Gr-I), Dept. of Chemistry
22.	Coordinator-Alumni Affairs	Dr. Mahiraj S. Rawat, Assistant Professor (Gr-II), Dept. EEE
23.	Coordinator-Cultural and Fine Arts Club	Dr. Nitin Sharma, Assistant Professor (Gr-I), Dept. of Mathematics
24.	Coordinator-Technical Club (including & Ek Bharat Shrestha Bharat, Yoga, Meditation etc)	Dr. T. Sudhakar, Assistant Professor (Gr-II), Dept. of Mech. Engg.
25.	Coordinator-Sports Club	Dr Kuldeep Singh, SASO
26.	Coordinator-Literary Club	Dr. Kusum Sharma, Assistant Professor (Gr-I), Dept. of Mathematics
27.	Coordinator-Student-Counselling, Sound System, Film & Photography	Dr. Tushar Goel, Assistant Professor (Gr-II), Dept. of ECE
28.	Coordinator-Adventure activities and Community Service Club	Dr. Kuldeep Singh, SASO
29.	Coordinator-Student Mess	Dr. Laiju A. R., Assistant Professor (Gr-II), Dept. of Civil Engg.
30.	Co-coordinator-Student Mess	Mr. Himesh Kumar, Trainee Teacher, Dept. of EEE
31.	Coordinator-Innovation and Incubation	Dr. Smita Kaloni, Assistant Professor (Gr-II), Dept. of Civil Engg.
32.	Member-Innovation	Dr. Prashant Tiwari, Assistant Professor (Gr-II), Dept. of Mech. Engg.
33.	Member-Startup	Dr. Krishan Kumar, Assistant Professor (Gr-II), Dept. of CSE.
34.	Member-Incubation	Dr. Dungali Shreehari, Assistant Professor (Gr-II), Dept. of Mech. Engg.
35.	Coordinator-IPR Cell	Dr. Pankaj Kumar Pal,



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		Assistant Professor (Gr-II), Dept. of ECE
36.	Coordinator-Industry Institute Interaction and Brand Building	Dr. Mahiraj Singh Rawat, Assistant Professor (Gr-II), Dept. of EEE
37.	Coordinator-Community Development Initiative	Dr. Niraj Kumar Mishra, Assistant Professor (Gr-II), Dept. of Mech. Engg.
38.	Coordinator-Video Conferencing, E-classrooms	Dr. Surendra Singh, Assistant Professor (Gr-II), Dept. of CSE
39.	Coordinator-Campus Networking, Telephone, CCTV	Dr. Parveen Kumar, Assistant Professor (Gr-II), Dept. of CSE
40.	Coordinator-ERP	Dr. Abhimanyu Kumar, Assistant Professor (Gr-II), Dept. of CSE
41.	Member-ERP	Dr. Muskan Mayank, Assistant Professor (Gr-II), Dept. of Civil Engg.
42.	Coordinator- E-Governance	Dr. Surendra Singh, Assistant Professor (Gr-II), Dept. of CSE
43.	Coordinator-Institute Canteen	Dr. Pankaj Kandwal, Assistant Professor (Gr-I), Dept. of Chemistry
44.	Coordinator-Transportation	Dr. Hitesh Sharma, Assistant Professor (Gr-II), Dept. of Mech. Engg.
45.	Member-Transportation	Dr. Deepak Kumar, Assistant Professor (Gr-II), Dept. of Mech. Engg.
46.	Coordinator-Medical Services	Dr. Suryanarayana Gangolu, Assistant Professor (Gr-II), Dept. of EEE
47.	Coordinator-Social Media Cell/Yukti Portal/ Liaison Officer (OBC & EWS)	Dr. Abhimanyu Kumar, Assistant Professor (Gr-II), Dept. of CSE
48.	Social Media Cell-Content Writing (Shall officiate in the absence of SMC)	Dr. Maroti Deshmukh, Assistant Professor (Gr-II), Dept. of CSE
49.	Social Media Cell-Content Writing	Dr. Ghanapriya Singh, Assistant Professor (Gr-II), Dept. of ECE
50.	Coordinator-Liaison Officer SC/ST/PWD/Ex-Service Men	Dr. Apurba Mandal, Assistant Professor (Gr-II), Dept. of Mech. Engg.
51.	Coordinator-Security & Outsource Manpower	Dr. Hemant Kumar Singhal, Assistant Professor (Gr-II), Dept. of ECE
52.	Coordinator-Public Relation and Media Cell	Registrar
53.	Co-Coordinator-Public Relation and Media Cell	Dr. Dheerendra Bahadur Singh, Assistant Professor (Gr-I), Dept. of Mathematics
54.	Assistant- Public Relation and Media Cell	Mr. Vikas Singh Chauhan, Technical Assistant, Dept. of CSE
55.	Nodal Officer-AISHE	Registrar
56.	Member-AISHE	Assistant Registrar (Academic)
57.	Coordinator-NBA	Dr. Lalta Prasad, Associate Professor, Dept. of Mech. Engg.
58.	Co-coordinator-NBA	Dr. Vinod Singh Yadav, Assistant Professor (Gr-I), Dept. of Mech. Engg.

WJ

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59.	Member-NBA	Dr. Hitesh Sharma, Assistant Professor (Gr-II), Dept. of Mech. Engg.
60.	Nodal Officer NIRF Cell	Dr. Hariharan Muthusamy, Associate Professor, Dept. of ECE
61.	Member- NIRF Cell	Dr. Yogesh Kumar Prajapati, Assistant Professor (Gr-II), Dept. of Mech. Engg.
62.	Coordinator-NAD	Dr. Shashank Bhatra, Assistant Professor (Gr-II), Dept. of Civil Engg.
63.	Member-PTP	Dr. Prashant Tiwari, Assistant Professor (Gr-II), Dept. of Mech. Engg.
		Dr. V. G. Durgarao Rayudu, Assistant Professor (Gr-II), Dept. of EEE
64.	Coordinator-Unnat Bharat Abhiyan	Dr. Bibhash Kumar, Assistant Professor (Gr-II), Dept. of Civil Engg.

This is issued with the approval of the Competent Authority.


Registrar

Copy to:

1. All above employees – through email
2. All Dean/Associate Dean/HoD/Section Heads
3. Coordinator (Website) – *for update on the Institute website*
4. Assistant Registrar (Estt)
5. Office of the Director
6. Office of the Registrar